



## Kate Sullivan Elementary School Extended Day Enrichment Program

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*Transforming Education through the Arts*

To: Whom it may concern  
From: Stephanie Menard  
EDEP Director  
Kate Sullivan Elementary School  
Date: November 27, 2018  
Re: Cycle 5 & cycle 6 tuition

*Good* afternoon Parents,

I hope everyone had an amazing break. Just a reminder that cycle 5 tuition is due today, November 27, 2018. Payments made after today will be considered late. Your child(ren) will still be able to attend the program if a payment is made by today. You will be given until December 3, 2018. After December 3<sup>rd</sup> if we do not receive a payment, your student will not be able to attend the program until the payment including the \$10.00 late fee is made. Cycle 5 tuition will cover child care for the dates of December 4, 2018-January 11, 2019. Cycle 6 tuition is due January 8, 2019. This has been extended by a day since students return back to school on January 8, 2019. Payments may be made online at any time at <https://www.leonschools.net/Page/34146> . If you have any questions please feel free to give us a call at 850.488.1834.

Our federal tax ID number is: 59-6000-709

Please call me at 850-488-1834 from 9:30am-5:30pm if you need any additional information.

Thank you,

Stephanie Menard  
EDEP Director  
850-488-1834  
menards@leonschools.net  
Kate Sullivan Elementary School  
927 Miccosukee Road  
Tallahassee, Florida 32308